



PHOENIXVILLE AREA HIGH SCHOOL

CLASS OF 2018 CAREER STUDY PROGRAM

INFORMATION AND TIMELINE

PAHS Career Study Program is an optional program for senior students in good academic standing. The program provides an opportunity for students to explore a potential career path and enjoy a work place experience. Students leave school the last three weeks before graduation to participate in a program of observation or hands-on experience guided by a community sponsor. No credit or grade is earned.

Senior Career Study Program Eligibility Requirements

- Students must be passing ALL classes and be on track to graduate at the end of the third marking period, March 23.
- Students must have satisfactory attendance. (No more than 15 days absent during senior year as of the end of the 3rd marking period, which does not include school functions.)
- Students must not have any serious discipline problems

Senior Career Study Program Guidelines

- Interested students must complete the Career Study Intent to Participate form and return by January 5.
- Students will then complete the Career Study Application and Site Supervisor Information/ Agreement Packet, obtain all required signatures and return by the deadline of March 23 (last day of the 3rd marking period) for final approval. These forms are available on the high school website.
- Administration will evaluate each student's participation and reserves the right to withdraw the Career Study Program privilege at any time during the process.
- Students are to obtain their own career study placements. (Families may not sponsor their own child.) Transportation is the student's responsibility.
- The Career Study Program will take place Monday, May 14 – Friday, June 1.
- Students must commit to 30 hours each week at the Career Study
- Students must not be paid for their experience.
- Students will take final exams May 7 through May 11.
- Students will submit a verification time log and journal at the end of their Career Study experience. These are due June 4 to the counseling office.

Career Study Program Timeline (Outline)

- October 11: Career Study Program Informational Session
- January 5: “Intent to Participate Form” due
- March 23: Completed Career Study Program Application and Site Supervisor Information/Agreement Packet due to Counseling Office.
- May 7-11: Final Exams
- April 6: Students will be notified of participation approval
- May 14-June 1: Participation in Career Study Program
June 4: Time verification sheets and journal due

(REQUIRED TO PARTICIPATE IN GRADUATION)

*All forms are to be turned in to the Counseling Office.